

## Military Spouse Certification – C.R.C.P. Rule 204.4

### APPLICATION CHECKLIST:

(Note: All of the following items **MUST** be enclosed before the application can be accepted and processed.)

1. A filing fee of \$500.00, as a bank check or money order payable to: “Clerk of the Colorado Supreme Court”, must accompany each attorney’s application.
2. Application for certification. (The application **must include** page 6, Attorney Registration Compliance Statement Form.)
3. Certificate(s) of Good Standing from each jurisdiction where an attorney holds a license.\* (Certificates over 30-days old will not be accepted.)
4. Certificate of Military Spouse.
5. Certification of Legal Relationship and Military Orders (**include copy of military orders and military dependent ID card**).

\*If a jurisdiction will not provide this document, they must substitute a letter providing the information that the Colorado Supreme Court Office of Attorney Registration requires.

**MAILING ADDRESS:** Please send your completed application and all enclosures, or direct any additional inquires, to our main office at:

Colorado Supreme Court  
Office of Attorney Registration Office  
1300 Broadway, Suite 510  
Denver, CO 80203  
(303) 928-7800

NOTE: Pursuant to Rule 204.4, Military Spouse certification is granted for a limited purpose. You must notify the Office of Attorney Registration within 14 days of any change related to your certification or status as a military spouse pursuant to C.R.C.P. 204.4(5), unless the change is circumstances in the death or disability of your spouse, then notification must be provided with 26 weeks from the date upon which the event occurred. Changes of business and home address(es) and phone number(s) must also be reported within 30 days of such change per C.R.C.P. 227(2)(b).

Once approved, you will be billed an annual registration fee in December of each year and you must complete the required course on professionalism as required by Rule 204.4(2)(d). **The required course must be completed within twenty-six weeks of your admission date.** Please contact Colorado Supreme Court CLE department for additional CLE requirements at 303-928-7771. You may register for the professionalism course by contacting:

Colorado Bar Association CLE  
1900 Grant Street, Suite 300  
Denver, Colorado 80203  
303-860-0608 (Toll Free 888-860-2531)  
303-860-0624 (Fax) [www.cobar.org/CLE](http://www.cobar.org/CLE)